

## RAINBOW WATER DISTRICT BOARD MEETING

Date: September 11, 2024

Time: 5:30 PM

Place: Rainbow Water District Office/Virtual

BOARD MEMBERS PRESENT IN PERSON:	Doug Keeler, Mindy Kephart, and Lou Allocco
BOARD MEMBERS PRESENT VIRTUALLY:	Marla Casley
BOARD MEMBERS ABSENT:	Jim McLaughlin
BUDGET COMMITTEE MEMBERS PRESENT:	James Burrington
STAFF PRESENT:	Jamie Porter, Jodi Sanders, and Eric Carlson

Doug Keeler opened the work session and Board Meeting at 5:34 pm.

### **AGENDA REVIEW**

No New Items

### **WORK SESSION**

1. The Board watched a training video titled, "Public Meetings Law. "The video reviewed the rules and regulations around having a legal public meeting.
2. Jamie reviewed the progress on the Natural Hazards Mitigation Plan (NHMP). FEMA has developed a Community Lifelines document that defines critical services of business and government. It also highlights how service interruptions impact each other. Rainbow has developed a list of natural disasters that can impact Rainbow services and how we plan to mitigate issues from arising during an emergency. Rainbow has also developed a list of projects and associated costs that could reduce the damage and ranked the impact of those various natural hazards. By developing this list and including it in the NHMP, Rainbow could be open to grants in the future to fund these projects.

### **REVIEW ITEMS**

1. The minutes from August 14, 2024, were presented for approval. Marla Casley noted that there was a spelling error. Doug Keeler moved to approve the minutes as amended. Mindy Kephart seconded the motion. Motion passed 4-0.
2. The financial reports for August 2024 were presented for approval. Lou Allocco moved to accept the financial reports and pay the bills. Mindy Kephart seconded the motion. Motion passed 4-0.
3. August 2024 Financial Report Review: Doug Keeler reviewed 3 transactions and approved the audit trail report. The missing check reports were reviewed and approved, check numbers are 1213 - 1285 (Summit Bank) and there were no breaks in sequence. There were no checks written on the Key Bank checking account. There was one new vendor, VISA, which is the employee credit cards through Summit Bank.

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### **BUSINESS FROM THE AUDIENCE**

None.

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Doug Keeler noted that he received an email from John DeWenter (Board President of the Springfield Utility Board) requesting a one-on-one meeting to discuss the SUB/RWD contract negotiations. Doug will be meeting with him this week.

### **OPERATIONAL UPDATES**

1. Rainbow a major main break on Hayden Bridge Road last month. Rainbow did not correctly locate a water main, and it was hit during a power pole installation. Doug suggested making a written account of the incident so that it can be reviewed occasionally during training discussions. SUB also had a large main break on 5<sup>th</sup> Street resulting in a significant loss of water from Kelly Reservoir. Both main breaks were repaired quickly and efficiently.
2. The painting projects are all completed at the well fields. This summer did not have any major construction projects and instead the focus was on facility maintenance.
3. Eric is in the planning stages of the installation of three new fire hydrants in the district. Hydrant spacing standards were updated in the last masterplan, and these will help Rainbow reduce hydrant spacing in areas identified as deficient.

### **SUPERINTENDENT UPDATES**

1. The 75<sup>th</sup> anniversary party was well attended, and we got several nice compliments from our customers.
2. There were two open houses to present the draft NHMP to the public.
3. Jamie Presented Resolution No. 2024-18, a Resolution Declaring a Surplus Vehicle. Truck #6 is being replaced and will be sent to the Lane County Auction. Lou Allocco moved to approve the resolution. Marla Casley seconded the motion. Motion passed 4-0.

The next Board Meeting will be held October 16, 2024.

The Annual Appreciation Banquet will be held at Pine Ridge Country Club on October 17, 2024.

Doug Keeler adjourned the meeting at 6:40 pm.