

## RAINBOW WATER DISTRICT BOARD MEETING

Date: December 13, 2023

Time: 6:22 PM

Place: Rainbow Water District Office/Virtual

BOARD MEMBERS PRESENT IN PERSON: Marla Casley, Jim McLaughlin, Doug Keeler,  
Lou Allocco, and Mindy Kephart  
BUDGET COMMITTEE MEMBERS PRESENT: James Burrington  
STAFF PRESENT: Jamie Porter, Jodi Sanders, and Brian Scott

Doug Keeler opened the Board Meeting at 6:22 pm.

### **AGENDA REVIEW**

No new items.

### **REVIEW ITEMS**

1. The minutes from November 8, 2023, were presented for approval. Marla Casley noted an update needed to be made in the review items section for the month being reviewed. Jim McLaughlin moved to approve the minutes as amended. Marla Casley seconded the motion. Motion passed 5-0.
2. The financial reports for November 2023 were presented for approval. Lou Allocco moved to accept the financial reports and pay the bills. Mindy Kephart seconded the motion. Motion passed 5-0.
3. November 2023 Financial Report Review: Doug Keeler reviewed 3 transactions and approved the November 2023 audit trail report. The missing checks report for November 2023 was reviewed and approved, check numbers are 17179 - 17221 and there were no breaks in sequence. There was one new vendor, QSL Print Communications for the 75<sup>th</sup> anniversary calendars.

### **BUSINESS FROM THE AUDIENCE**

None

### **BUSINESS FROM THE BOARD**

Per Jim, there are no LCOG updates.

### **BUSINESS FROM THE SUPERINTENDENT**

1. Registration is open for the annual SDAO conference. Staff and board members are invited to attend. No board members are available to attend this year, but the board support attendance by Budget Committee member James Burrington.
2. Brian Scott has been promoted to Lead Water Operator after successfully completing the crane training certification.

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3. The SUB leak detection survey has been completed. Jamie showed examples of map pages showing where leaks were indicated and Brian explained how the crew followed up on investigating them.
4. There is a pending annexation at 1717 Kellogg due to a septic system failure. The property and part of the road could be annexed, as early as June 30, 2024.
5. Jamie presented a history of the streetlight policy, inventory, and responsibility Rainbow has for maintenance and power costs. There was a discrepancy in the streetlight ownership and responsibility for 11 streetlights along Centennial Boulevard and Game Farm Road between the city and county. After research, Jamie discovered that Rainbow accepted responsibility for those streetlights in an IGA dated back to 1996. Those 11 streetlights will be added back into Rainbow's inventory to make a total of 85.
6. Jamie presented Resolution No. 2023-25, A Joint Resolution of the Board of Directors and Local Contract Review Board Amending Public Contracting Rules for the Rainbow Water District. The highlighted changes: Increasing the spending limit on a small "sole source" procurement to \$25,000.00. Increasing the spending limit on an intermediate "informal 3-quote" procurement to \$250,000.00.
  - a. Doug Keeler opened a meeting of the Local Contract Review Board to consider the Resolution at 7:00 pm.
  - b. Lou Allocco moved to adopt Resolution No. 2023-25. Marla Casley seconded the motion. Motion passed 5-0.
  - c. Doug Keeler closed the meeting of the Local Contract Review Board at 7:07 pm.
7. The Lane County Diaper Bank Diaper Drive has been scheduled for January 2024.
8. There was a joint exercise with the Springfield Utility Board (SUB), Eugene Water and Electric Board (EWEB), and Rainbow Water District (RWD), to locate and discuss the Fifth Street Intertie. This intertie is a historic connection between the three water districts. RWD began purchasing water through this intertie from EWEB in 1959. Upgrades and exercising of this intertie to determine its operational status are being planned.

### **75 TH ANNIVERSARY PLANNING**

1. Jamie presented an idea to the Board to rent a billboard for a portion of our 75<sup>th</sup> year to congratulate and wish the district a Happy Birthday. After discussion, it was determined that it is a fun idea but that cost, and optics are a concern. Jamie has been asked to continue to gather quotes from billboard companies for the Board to consider at a future meeting.

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2. Jamie and Jodi met with a member of the Springfield Chamber of Commerce that indicated the chamber might be interested in partnering with the district to host an event. Jamie will be reaching out with more details.

Upcoming scheduled Board Meetings:      Executive Session 12/20/2023  
   Regular Session Meeting 1/10/2024  
   Joint Work Session with SUB 1/11/2024

Doug Keeler adjourned the meeting at 7:22 pm.