

RAINBOW WATER DISTRICT BOARD MEETING

Date: September 13, 2023

Time: 5:30 PM

Place: Rainbow Water District Office/Virtual

BOARD MEMBERS PRESENT IN PERSON: Marla Casley, Jim McLaughlin, Doug Keeler, Mindy Kephart, and Lou Allocco

STAFF PRESENT: Jamie Porter, Jodi Sanders, and Eric Carlson

Doug Keeler opened the Board Meeting at 6:20 pm.

AGENDA REVIEW

No new items

REVIEW ITEMS

1. The minutes from the August 9, 2023, Rainbow Board Meeting were presented for approval. Marla noted the date of the minutes was incorrect and that Jim McLaughlin was not listed as attending the meeting. Marla Casley moved to approve the minutes as amended. Lou Allocco seconded the motion. Motion passed 5-0.
2. The financial reports for August 2023 were presented for approval. Jim McLaughlin moved to accept the financial reports and pay the bills. Mindy Kephart seconded the motion. Motion passed 5-0.
3. August 2023 Financial Report Review: Doug Keeler reviewed 8 transactions and approved the August 2023 audit trail report. The missing checks report for August 2023 was reviewed and approved, check numbers are 17006-17072 and there were no breaks in sequence. There were no new vendors.

BUSINESS FROM THE AUDIENCE

None

BUSINESS FROM THE BOARD

1. Jim McLaughlin reported that LCOG was at the City of Springfield Block Party.
2. Doug Keeler would like staff and the board to consider installing a gate across the entrance of the driveway for security. Doug also noted that he would like a professional security audit performed to assess the security of the RWD office location.

BUSINESS FROM THE SUPERINTENDENT

1. Jamie shared that Consor is putting together a survey to send to our customers to gather information that would be used in a 75th Anniversary calendar. He asked the Board for input on the questions and style of the survey.

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2. Jamie asked the Board for input on a 75th Anniversary block party or Customer Appreciation Day in August 2024. Marla and Mindy volunteered to work on a party planning subcommittee.
3. Jamie presented several options for a micro logo that will be used as a tab marker when looking up Rainbow online.
4. Eric reviewed the requirements of the Lead and Copper Service Line Inventory project that is underway nationwide. Rainbow has started gathering information and the first reports are due to the State of Oregon in the Fall of 2024.
5. Eric reviewed the progress of the leak detection survey being performed by a SUB contracted employee. They have found several potential leaks that Eric and staff will follow up on to fix, if necessary.
6. The City of Springfield is still considering a mural proposal for the Kelly Reservoir.
7. Jamie asked for the Board's approval to run for the position of Treasurer for the Pacific Northwest Section of the AWWA. The application process includes the Board President signing a letter of support so there is no conflict with him attending several meetings and a yearly conference. The Board gave their approval.

The Board discussed extending an invitation to SUB's Board President to participate in a joint work session regarding the operational changes that have been proposed. President Keeler will draft a letter to be mailed tomorrow.

The next board meeting will be held on October 11, 2023.

Meeting adjourned at 7:19 pm