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Minutes of Marcola Water District Board Regular Session

Date: February 12, 2024

Time: 6:00 P.M.

Location: Community Room Mohawk Valley Rural Fire District Station #1

Board Members Attending: Tim Sanders (delayed due to road closure), Sandra McCarthy, Dawn Cole and Cheryl Neu.

Others Attending: Jamie Porter (delayed due to road closure).

Regular Session

President Tim Sanders and Jamie Porter were delayed so Vice President Sandra McCarthy called the meeting to order at 6:22 P.M.

Vice President McCarthy called roll: 1 - Neu (M) present, 2 - Sanders (P) absent but on the way, 3 - Cole (S) present, 4 - McCarthy (VP) present and 5 - Shaddy (T) absent due to illness.

Minutes of January 29, 2024 were reviewed. Dawn Cole made a motion to approve the minutes of January 29, 2024 and Cheryl Neu seconded the motion. Approved (3-0).

President Sanders and Jamie Porter arrived at 6:25 P.M. Vice President McCarthy turned the meeting over to President Sanders.

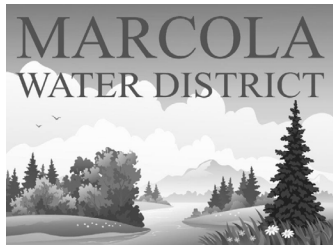
President Sanders reviewed the agenda. No new items were added.

The financial report and updated bill list for January 2024 was reviewed and discussed. Dawn Cole made a motion to approve payment of the January 2024 bill list. Cheryl Neu seconded the motion. Approved (4-0). The checks were signed by Sandra McCarthy and Cheryl Neu.

President Tim Sanders read aloud the following reports for the record.

- 1) The missing checks report for January 2024 was reviewed by President Tim Sanders. The check numbers for January 2024 are 5902-5913 and there are no breaks in sequence. The missing checks report was approved and signed by President Tim Sanders.
- 2) The audit trail report for January 2024 was reviewed by President Tim Sanders. The audit trail report for January 2024 was approved and signed by President Tim Sanders.

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3) The vendor quick report for January 2024 was reviewed by President Tim Sanders. There were no new vendors for January 2024. The vendor quick report for January 2024 was approved and signed by President Tim Sanders.

Business from the Audience: None.

Business from the Board: Sandra McCarthy will not be at the March 11, 2024 meeting. She will be in HI.

Business from the Staff: Jamie Porter presented the Board with the following updates.

Illegal Water Connections: The trailer and trash remain but there are no occupants.

Property Ownership Changes: The hillside property where the water tanks are located and the Marcola Grade School properties have been sold. Jamie Porter has been in contact with the new owners and will keep the Board updated.

Sustainable Infrastructure Planning Projects (SIPP) Grant: President Tim Sanders signed the state's contract.

Jamie Porter turned the floor back to President Tim Sanders.

Resolution 2024-01: Adopting Internal Controls, Financial Review and Signature Authority Policy was updated. Sandra McCarthy made a motion to adopt Resolution 2024-01. Cheryl Neu seconded the motion. Approved (4 ayes, 0 nays). This will allow a change from Key Bank to Summit Bank, and allow Rainbow staff to sign additional checks if waiting for a board meeting would incur a late fee.

Resolution 2024-02: Awarding a Professional Services Contract for Water Rate and System Development Charge Study to the Galardi Rothstein Group. Sandra McCarthy made a motion to adopt Resolution 2024-02. Cheryl Neu seconded the motion. Approved (4 ayes, 0 nays). This work will be reimbursed by the \$20,000 SIPP grant.

President Sanders announced the next meeting will be March 11, 2024 and requested a motion to adjourn if there was no further business.

Sandra McCarthy made a motion to adjourn. Cheryl Neu seconded the motion. Approved (4-0).