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Minutes of Marcola Water District Board Regular Session

Date: November 18, 2024

Time: 6:00 P.M.

Location: Community Room Mohawk Valley Rural Fire District Station #1

Board Members Attending: Tim Sanders, Sandra McCarthy, Rodger Shaddy and Dawn Cole.

Others Attending: Jamie Porter.

Regular Session

President Tim Sanders called the meeting to order at 6:00 P.M.

President Sanders called roll: 1 - Watson (M) absent, 2 - Sanders (P) present, 3 - Cole (S) present, 4 - McCarthy (VP) present and 5 - Shaddy (T) present.

President Sanders reviewed the agenda. No new items were added.

Review Items

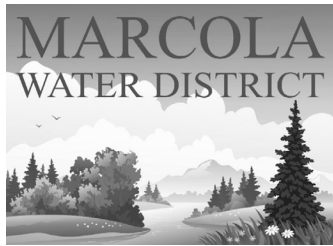
The minutes of October 14, 2024 were reviewed. Sandra McCarthy made a motion to approve the October 14, 2024 minutes. Dawn Cole seconded the motion. Approved (3 ayes, 1 abstain).

The financial report and updated bill list for October 2024 was reviewed and discussed. Rodger Shaddy made a motion to approve payment of the October 2024 bill list. Sandra McCarthy seconded the motion. Approved (4-0). The checks were signed by Rodger Shaddy and Tim Sanders.

President Tim Sanders read aloud the following reports for the record.

- 1) The missing checks report for October 2024 was reviewed by President Tim Sanders. The check numbers for October 2024 are 1023-1034 and there are no breaks in sequence. The October 2024 missing checks report was approved and signed by President Tim Sanders.
- 2) The audit trail report for October 2024 was reviewed by President Tim Sanders. The October 2024 audit trail report was approved and signed by President Tim Sanders.
- 3) The vendor quick report for October 2024 was reviewed by President Tim Sanders. There was one new vendor for October 2024, Donovan Enterprises for \$4,375.00. The October 2024 vendor quick report was approved and signed by President Tim Sanders.

Business from the Audience: None.



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Business from the Board: None.

Business from the Staff: Jamie Porter updated the Board on the following items.

Expense Items: \$10,163.00 of Rainbow money was mistakenly deposited into Marcola's account. Authorization is needed to transfer the money back to Rainbow. President Sanders asked for a motion authorize the transfer. Dawn Cole made a motion to transfer the \$10,163.00 back to Rainbow. Sandra McCarthy seconded the motion. Approved (4 ayes, 0 nays).

Fidelity (crime) Insurance: To be eligible for a simpler audit process the state has a requirement that fidelity insurance coverage must equal your spending amount so Jamie Porter requested we consider upping our coverage to the \$180,000 range which would cost about \$1,200. President Sanders asked for a motion to up our coverage. Dawn Cole made a motion that we up our insurance coverage to the \$180,000 range. Sandra McCarthy seconded the motion. Approved (4 ayes, 0 nays).

Budget Committee: Jamie Porter announced that Jeff Bergstrom has agreed to serve on the Budget Committee. He will be sworn in next year, 2025.

Study Grant #2 has been delayed again due to an address mess-up. We need to prove to them who we are, ugh!

Storm Drainage Maintenance: Jamie Porter went over Marcola Water District's responsibilities in maintaining Marcola's storm drain system.

President Sanders announced the next meeting will be December 9, 2024 and requested a motion to adjourn if there was no further business.

Sandra McCarthy made a motion to adjourn. Rodger Shaddy seconded the motion. Approved (4-0).

President Tim Sanders adjourned the meeting at 6:14 P.M.

Attest:

Dawn Cole, Board Secretary